



July 1, 2008

INTRODUCING CALTIP E-BRIEF!

The *CalTIP E-Brief* is a brief summary of activities for the California Transit Insurance Pool (CalTIP). It has been *created to foster better communication* regarding the goals, decisions and activities of the CalTIP Board of Directors. Each E-Brief will be sent via E-mail (hence the “E”) and *will be sent as there is news to share*. The CalTIP web site (www.caltip.org) will remain a regular, more in-depth resource of information regarding the CalTIP program.

BOARD OF DIRECTORS NEWS

Congratulations to CalTIP's newly elected Board Officers and Committee Members!

- **Board Officers:** Mr. Charles Anderson of Western Contra Costa Transit Authority was elected as Board Chairperson, Mr. Carl Sedoryk of Monterey-Salinas Transit was elected as Board Vice Chairperson, Ms. Tiffani Fink of City of Lodi was elected as Board Treasurer, and Mr. Gregory Trout as CalTIP General Manager was appointed as Board Secretary.
- **Oversight Committee:** Mr. Charles Anderson of Western Contra Costa Transit Authority, Mr. Carl Sedoryk of Monterey-Salinas Transit, Ms. Tiffani Fink of City of Lodi, Ms. Barbara Duffy of Livermore Amador Valley Transit Authority, Mr. Durand Rall of Omnitrans, Mr. Larry Pardi of City of Arcata, Ms. Neleen Fregoso of Humboldt Transit Authority, Mr. Robert Dunlavey of City of Santa Rosa, and Mr. Steven Woods of Golden Empire Transit District were elected to the Oversight Committee for the May 1, 2008 - April 30, 2010, term.
- **Finance & Administration Committee:** Ms. Adriann Cardoso of Napa County Transportation Planning Agency, Mr. Art Ida of City of Culver, Ms. Kathy Casenave of Central Contra Costa Transit Authority, Mr. Kent Gary of City of Folsom, Ms. Kwai Reitz of Yolo County Transportation District, Mr. Mark Dorfman of Santa Cruz Metropolitan Transit District, Mr. Steve Rosenberg of Gold Coast Transit, and Mr. Tom Anderson of Siskiyou County were elected to the Finance & Administration Committee. Ms. Tiffani Fink of City of Lodi, as Board Treasurer, has automatic membership to the Committee.
- **Member Services Committee:** Mr. Bruce Richard of Mendocino Transit Authority, Mr. Jason Gillespie of South County Area Transit, Ms. Joanna Belanger of City of Auburn, Mr. Joe Meer of Morongo Basin Transit Authority, Mr. Ken Brown of Placer County, Ms. Linda Clark of City of Porterville, Mr. Martin Browne of City of Whittier, and Mr. Patrick Ireland of Amador Regional Transit System were elected to the Member Services Committee. Mr. Carl Sedoryk of Monterey-Salinas Transit, as Board Vice Chairperson, has automatic membership to the Committee.

COMMITTEE NEWS

Member Services Committee

Congratulations to Mr. Joe Meer of Morongo Basin Transit Authority and to Mr. Carl Sedoryk of Monterey-Salinas Transit who were elected by the Member Services Committee as Chairperson and Vice

Chairperson, respectively. The election was held during the Member Services Committee meeting on June 25, 2008.

The Committee members also drew lots at the meeting to determine individual members' terms of participation in the Member Services Committee; to achieve staggered terms, four members will serve a one-year term and four members will serve a two-year term. The results of the drawing are as follows: *Mr. Bruce Richard of Mendocino Transit Authority, *Ms. Joanna Belanger of City of Auburn, Mr. Ken Brown of Placer County, and Ms. Linda Clark City of Porterville will serve for a **one-year term: May 1, 2008 - April 30, 2009**. **Mr. Carl Sedoryk of Monterey-Salinas Transit, Mr. Jason Gillespie of South County Area Transit, Mr. Joe Meer of Morongo Basin Transit Authority, Mr. Martin Browne of City of Whittier, and Mr. Patrick Ireland of Amador Regional Transit System will serve for a **two-year term: May 1, 2008 - April 30, 2010**.

**Staff drew lots for the Committee members who were absent at the meeting.*

***Mr. Carl Sedoryk, as Board Vice Chairperson, will serve a two-year term.*

Finance & Administration Committee

The Finance & Administration Committee is scheduled to meet on August 28, 2008, whereby it will elect its Chairperson and Vice Chairperson and draw lots to determine terms of participation.

MEMBER SPOTLIGHT

This issue's member spotlight goes to Mr. Art Ida of City of Culver who was recently promoted to Transportation Director. Mr. Ida is an active member of the CalTIP Board and its Finance & Administration Committee. *Congratulations Art!*

If you have news or updates at your agency that you would like to share with the membership and be included in the next E-Brief, please e-mail Ms. Maria de Leon, CalTIP Member Services Coordinator, at mdeleon@brsrisk.com.

ADMINISTRATION UPDATES

CalTIP has a new home! Bickmore Risk Services (BRS) is now the new CalTIP Program Administrator. ***All correspondence and payments should be mailed to the new CalTIP address provided below:***

New Address

California Transit Insurance Pool (CalTIP)
1831 K Street
Sacramento, CA 95811
(800) 541-4591 / Fax (916) 244-1198

A list of **CalTIP Key Contacts at BRS** is available on the CalTIP website: <http://caltip.org/contact.html>.

FINANCE & ACCOUNTING ACTIVITIES

CalTIP member contribution invoices for the 2008-2009 program year were mailed on July 1, 2008. ***As a reminder, payments are due to CalTIP on July 31, 2008.***

For questions regarding invoices, please contact Ms. Puneet Behl, Finance Manager, at pbehl@brsrisk.com or tel. (800) 541-4591, extension 1146.

LITIGATION MANAGEMENT UPDATES

Following the Board's adoption of the CalTIP Litigation Management Policy at its April 2008 meeting, Mr. Michael Groff (CalTIP Litigation Manager) and Mr. Craig Wheaton (Claims Manager at Bragg & Associates) will be working closely with Program I and Program II members, their legal counsel, and individual governing Boards to answer any questions regarding implementation of the policy. **The**

Litigation Management Policy is expected to aid in managing litigated claims that might pierce the CalTIP layer and/or the reinsurance excess layers.

For on-site visits or inquiries regarding the CalTIP Litigation Management Policy, please contact Mr. Michael Groff, CalTIP Litigation Manager, at mgroff@brsrisk.com or at tel. (800) 541-4591, extension 1148.

CLAIMS MATTERS

Claims Audit

Mr. Dennis Mitchell of ARM Tech will be performing this year's claims audit of the following members: Livermore Amador Valley Transit Authority, Nevada County, Placer County, and Western Contra Costa Transit Authority. He will also be performing a claims audit of Bragg & Associates, Inc. (CalTIP's Third Party Administrator).

Claims Workshop

Bragg & Associates in conjunction with CalTIP staff will be conducting Claims Workshops through October 2008 and will be held at the following locations:

- July 29, 2008, Vacaville, CA
- August 14, 2008, Roseville, CA
- September 3, 2008, Bakersfield, CA (Tentative)
- September 4, 2008, Riverside, CA
- October 2, 2008, Siskiyou County, CA

For questions or details of the Claims Workshop, please contact Ms. Angela Jean, CalTIP Data Manager, at ajeon@brsrisk.com or (800) 541-4591, extension 1122. To register, please e-mail Ms. Maria de Leon, CalTIP Member Services Coordinator, at mdeleon@brsrisk.com.

NEWS FROM RISK & LOSS CONTROL TEAM

CalTIP's Risk & Loss Control Risk Managers, Mr. Erike Young and Mr. Lee Sorenson, have teamed up with CalTIP's Safety Consultant, Mr. Bob Lapidus, in conducting CalTIP Webinars on several risk and loss control topics this year. Thus far, we have received positive feedback from the members who attended the Safety/Risk Management 101 webinar on March 27th and the Accident Reporting and Investigation webinar on June 26th.

Schedule of upcoming webinars:

- Thursday, August 28, 2008
- Monday, October 27, 2008

Further announcements and details of the above webinars will be forthcoming. Stay tuned!

MEETING DATES

- Wednesday, July 30, 2008: Oversight Committee Meeting
- Thursday, August 28, 2008: Finance & Administration Committee Meeting
- Thursday, September 25, 2008: Member Services Committee Meeting
- Thursday & Friday, December 4-5, 2008: CalTIP Study Session `08

QUESTIONS OR COMMENTS

We hope you find this E-Brief to be informative. Please email your comments, suggestions or inquiries regarding the contents of the E-Brief to mdeleon@brsrisk.com.